# Advance Excel Assignment 1

1. What do you mean by cells in an excel sheet?

Ans: Cell is a box in which we enter the values. Cell is address by Column number and Row Number.

2. How can you restrict someone from copying a cell from your worksheet?

Ans: Select entire sheet > right click and go to Format Cells then Protection and unchecked locked > select the cell that you want to restrict and then right click, go Format Cells and then to protection and check the locked > Now go to review Tab and click Protect sheet and enter password.

3. How to move or copy the worksheet into another workbook?

Ans: In Home Tab go to Cells division > click on Format and select “Move or Copy sheet”

4. Which key is used as a shortcut for opening a new window document?

Ans: Ctrl + N

5. What are the things that we can notice after opening the Excel interface?

Ans: Table architect, Tab, Ribbon

6. When to use a relative cell reference in excel?

Ans: There are following case in which we use cell reference in excel:

* When we want to apply same formula to other records.
* When we want to automate our outcome.